

College and Career Planning Checklist

Freshman

- Attend Freshman Academy
- Attend Freshman Orientation
- Explore vocational majors
- Meet your school counselor
- Get involved in school activities
- Seek community service opportunities
- Attend “Establishing and Maintaining Friendship” presentation
- Attend Dual Enrollment presentation
- Complete Major Selection
- Receive Major Selection letter in the summer

Sophomores

- Enjoy your learning experience at Bristol Aggie!
- Place name on major wait list in September if necessary
- Consider taking the Preliminary Scholastic Aptitude Test (PSAT) in October
- Attend PSAT Results Presentations
- Create a Collegeboard account
- Complete an Interest Inventory and Career Matches on Collegeboard
- Complete OSHA (safety program and test)
- Take advantage of Dual Enrollment course opportunities
- Meet with your school counselor
- Check Job Posting book (located in the Office of Student Services)
- Complete MassCIS career/interest workshop with school counselor
- Get involved in school activities
- Seek community service opportunities
- Develop a folder/binder or file that will hold important documents and information to be used when completing a Brag Sheet, applying for a job, asking for a letter of recommendation

Juniors

- Take the Preliminary Scholastic Aptitude Test (PSAT). Sign up in September for the October test)
- Prepare to take the Scholastic Aptitude Test (SAT), practice SAT Problem of the Day
- Prepare to take the American College Testing (ACT) administration if applicable
- Reference the collegeboard.org website for SAT test dates and sign up to take the test
- Reference the act.org website for ACT test dates and sign up to take the test
- Take SAT and/or ACT in the spring (May or June)
- Attend college fairs in the fall and spring (to be announced in school and by email)
- Take the ASVAB - a career aptitude test that is optional but recommended
- Visit colleges, universities and other post-secondary institutions
- Visit college websites, take a virtual tour
- Review and become familiar with the Common Application and individual school applications and websites
- Take college credit Dual Enrollment classes
- Meet with TASC representative, school counselor, career development or business instructor to draft a resume
- Is a cooperative education job for you? See the cooperative education coordinator to obtain information and application instructions
- Check the Job Posting book for employment opportunities (located in the Office of Student Services)
- Receive and review the senior packet from your school counselor in May/June
- Complete your *Brag Sheet* over the summer
- Consider who you will ask to write a letter of recommendation for you
- Get involved in or continue involvement in school activities
- Seek community service activities

Senior Year Checklist

- Begin the college application process
- Meet with your school counselor to develop and discuss your plan
- Be aware of *early action* and *early decision* meanings and application dates (check individual college websites for their specific deadlines and dates)
- Be aware of regular college application dates
- Schedule college visits
- Take the SAT (reference the Collegeboard.org website for dates)
- Take the ACT if necessary
- Complete your college essays, ask someone to review your essays
- Check the Job Posting book (located in the Office of Student Services)
- Ask teachers/coaches/employers for letters of recommendations
- Have a completed copy of your resume available for employers
- Continue to meet with TASC representative for job coaching opportunities
- Seek out and review scholarship opportunities, review listings on the BCAHS site and listings in the Office of Student Services
- See your Co-op. Coordinator to apply for a Co-op. work opportunity
- Complete end of senior year paperwork that is handed out during the last week of school. Attend graduation practice and graduate!

*****SENIOR YEAR - COLLEGE APPLICATION TIMELINE (on reverse side)***

SENIOR YEAR COLLEGE APPLICATION TIMELINE

August

Register for the October ACT Test, if required

Register for the October SAT or SAT Subject Tests, if required

September

Register for the October SAT or SAT Subject Tests, if required

Register for the October ACT Test, if required

Meet with your school counselor.

Students applying to post-secondary schools via early action or early decision must meet with their school counselor to review plans, dates and documents

Parents should contact counselors with questions or concerns

Register for the November SAT or SAT Subject Tests

Ask teachers and counselors to write letters of recommendation

Senior's schedule meetings with individual colleges that are visiting Bristol Aggie

October

Early Applications (The deadline date for these is usually between 11/1 and 12/1.)

Seniors should have schools identified and an application strategy/timeline in place.

If required, release official SAT or ACT scores to the schools to which you will apply.

Go to: (www.collegeboard.org) or (www.actstudent.org) if you have not yet send your scores.

Register for the December ACT Test, if necessary

November

Attend the MEFA College Financial Aid Night

Aim to complete applications and transcript requests by November. Recommendation writers and the Student Services Office staff should be given at least two weeks' notice prior to a due date to complete required paperwork.

December

The FSA ID, which consists of a user-created username and password, replaced the PIN effective May, 2015. It allows users to electronically access personal information on Federal Student Aid Web sites as well as electronically sign a FAFSA. Only create an FSA ID using your own personal information and for your own exclusive use.

Begin work on the FAFSA Online (www.fafsa.ed.gov) Complete any last minute applications.

Research scholarship opportunities online or on file in the Student Services Office.

Write Thank You notes to teachers for writing letters of recommendation.

January

Financial Aid Forms should be completed (FAFSA and other requested documents) for all colleges.

February – May College admission decisions should be reported to the Student Services Office.

Review acceptance letters and financial aid packages and make a final selection of the college you plan to attend. Send in your deposit by the required date set by the school you plan to attend